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18 January 1956

MOMINAMOUN FOR: Finance Division, Accounts Branch

THROUGH

: Nonetary Branch

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SUBJECT : - Imprest Fund Accounting for Period

lh December 1955 - 9 James y 1956 (\$500.00 Imprest Fund)

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 1. It is remarked that a check in the amount of \$101.58 be drawn in favor of to reinburse the \$500.00 Imprest Fund in his custody for expenses insurred on behalf of Project Aquatoms during subject period. Please soud the check to Room 2010, Quarters Rys, for delivery to Nr. Nowbea.
 - 2. For your protection, I certify that there is in the enstedy of the Project Comptroller an accounting for the Imprest Fund which (a) complies with seartified by the custodian as to the propriety of the expenses claimed and to the account of each on hand at the end of the accounting period; (e) is approved by an appropriate approving authority; and (d) is certified by an authorised certifying officer.
 - 3, In order to (a) record the activity within the Imprest Fund; (b) charge off the expenses claimed; and (c) reinburse the Imprest Fund, the following posting media are applicable:

DR. 886 600.1 100b-30-010 02.1 \$ 37.05 886 600.1 100b-30-010 0b.9 64.52 CR. 146.7 CR. 103 Comm. \$ 101.58 203.16 \$ 203.16

It. The Security Office has requested that this accounting and the supporting domaintation not be released through normal administrative channels.

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Authorized versilying Officer Project Comptroller

Dist: Oil-Addressee

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